

2024 Rising Sun Summer Fest-Rising Sun, IN

Featuring: Band TBA

ARTS, CRAFTS, INFORMATION, COMMERCIAL & FOOD VENDOR INFO & APPLICATION

Saturday, June 8, 2024 • Rising Sun, IN • 4-10 p.m. • Rain or Shine Event

Location: Main and Poplar Streets in Downtown Rising Sun, Indiana

Deejay JD Hughes, Vendors, Kid Zone

1. EVENT HOURS: DATE & TIMES BOOTHS ARE TO BE OPEN

Event Date: Saturday, June 8, 2024: Booths must be open from 4-10pm. All vendors must furnish and set up all their own display items including tables, chairs, tents, etc. Arts, crafts, information, commercial and food booth space is available on a first-come, first-serve basis. There is a \$25 fee for arts/craft/info vendors and \$100 fee for food trucks/trailers. Vendors must be pre-approved by the Rising Sun Summer Fest committee to avoid duplication of food/merchandise. No electric or water is available for arts/craft/info vendors. **Food vendors must operate by generator only in 2024.**

Flea market items or duplicate vendors will not be permitted. "Duplicate" merchandise includes more than one vendor offering the same product brand such as Thirty-One, LuLaRoe, etc. and/or an abundance of the same types of items such as essential oils, travel mugs, or jewelry (as examples.)

Food booth space is limited. To avoid food-type duplications, applicants must be approved by the 2024 Rising Sun Summer Fest Committee. **Food vendors must contact The Ohio County Health Department at 812.438.2551 upon acceptance into the event to learn of all required local/state guidelines. On-site inspections will be required before food sales can begin. All food vendors must include an up-to-date Certificate of Insured with Ohio County Tourism, Inc., PO Box 112, Rising Sun, IN, 47040 listed as an added insured for the event.**

2. SET-UP: Saturday, June 8, 2024 from 11:00-2:00pm

Please check-in at the vendor check-in station located at the gazebo at Main and Poplar Streets before setting up your booth. Vendor spaces will be assigned.

All vehicles must be moved to a designated parking area by 2:30pm on Saturday afternoon. NO EXCEPTIONS DUE TO SAFETY REASONS. Any personal/bodily injuries or property damages arising out of or in connection with the use of vendor space caused by vehicles in the vendor area will be the sole responsibility of the owner of the vehicles.

3. DEADLINE:

Vendor space is on a first come, first served basis. Completed applications and waiver from Ohio County Tourism, Inc. must be received by Friday, May 24 at 4:30pm at the Ohio County Tourism Visitors Center. The 2024 Rising Sun Summer Fest Committee reserves the right to refuse any vendors due to space limitations or duplicate food/merchandise.

4. FEES:

\$25 per space fee for arts/craft/information vendors. \$100 for food trucks/trailers. The event will be advertised within a hundred+ mile radius of Rising Sun, IN. Promotion of the event by the 2024 Rising Sun Summer Fest vendors is greatly encouraged and appreciated. **To keep a minimal price for food vendors, all units must operate by generator for this event.**

5. BOOTH SIZE:

Arts & crafts booth size is approximately 10' wide X 15' long. (One Main Street parking space.) Food truck space is for one mobile/booth unit. (Additional or oversize space is available at an additional cost.) It is essential that displays conform to the exact space allotted (including trailer tongues and awnings). For safety purposes, once you are set up, you CANNOT drive vehicles in or out of the area. Parking vehicles with your booth space depends on the location. Selling is only to be done within your booth space. **NO ROAMING SALES ARE ALLOWED.** Please respect your

fellow vendors. Violators using more than their allotted space will be asked to leave. Food trailers will be required to remove their vehicles.

GENERAL BOOTH RULES:

ABSOLUTELY NO OBSCENE MATERIALS, DRUGS, DRUG USE PARAPHERNALIA, ALCOHOLIC BEVERAGES, SNAPPERS, SWITCHBLADES, GUNS, AMMUNITION, STINK BOMBS, FIREWORKS, CANS OF HAIR COLOR SPRAY OR SILLY STRING. ANY TYPE OF UNLAWFUL OR POTENTIALLY DISRUPTIVE/DANGEROUS MATERIAL OR ACTIVITIES WILL NOT BE TOLERATED. **ALL FOOD TRUCKS/BOOTHS NEED TO SUBMIT A COPY OF THEIR INSURANCE WITH THEIR APPLICATIONS with Ohio County Tourism, Inc. added as an additional insured for the event. THESE RESTRICTIONS WILL BE STRICKLY ENFORCED.**

- 6. NO FOOD OR BEVERAGES ARE TO BE SOLD AT THE EVENT WITHOUT PRIOR APPROVAL OF THE RISING SUN SUMMER FEST Committee.** The 2024 Summer Fest Committee has final approval of all items to be sold and booth set-ups. Any exhibitor found displaying items not shown on the submitted application or items against the Rising Sun Summer Fest event policy will be asked to remove offensive items, and/or will be prohibited from conducting further sales and/or be removed from the festival immediately. Volume of sound/music coming from booths must be kept at a reasonable level so as not to interfere with neighboring booths. Summer Fest personnel will be the exclusive judges of what is acceptable.
- 7. ARTS & CRAFTS: General Rules Apply.** The 2024 Summer Fest Committee emphasizes quality craftsmanship and merchandise. A complete description of the items to be exhibited **MUST** be included on the application. In addition to your written description, please submit one (1) or more photograph(s) of items to be exhibited. Preferably the photo should show your entire booth set-up if possible. **Multiple photos for promotional purposes on social media/print/websites are recommended. We want you to have a success event so we will help promote your appearance! E-mailed merchandise & food photos to kendal@enjoyrisingsun.com.**
- 8. COMMERCIAL, INFORMATION, NOT FOR PROFIT BOOTHS & VENDORS: General Rules Apply.**
- 9. SECURITY:** No security will be provided for booth vendors. The 2024 Summer Fest staff or volunteers are not responsible for accidents or lost/stolen items under any circumstances.
- 10. PLACEMENT:**
Placement of exhibitors' booths is at the discretion of the 2024 Summer Fest Committee. Exhibitor preference will be given first consideration based on space availability and vendor's applications that are received first. Location may be affected by special requirements such as physical needs, etc. Assigned spaces cannot be changed without the approval of the 2024 Summer Fest Committee.
- 11. ELECTRIC & WATER:**
In order to keep food truck fees to a minimum, all food trucks must operate by generator in 2024. The 2024 Rising Sun Summer Fest does not charge commission. Arts/craft/information vendors may want to consider solar or battery-operated lights for the evening hours as street lights may not be bright enough to showcase your items.
- 12. TEARDOWN:**
No early tear downs permitted. All booth displays and merchandise must be removed after closing on Saturday evening after 10pm on June 8, 2024. Please do not attempt to move out of your location before this time or close up early. All exhibitors are required to clean up their own areas and put trash in the receptacles provided. Failure to remove all equipment and thoroughly clean up vendor area will result in a \$75.00 charge. The 2024 Summer Fest Committee will not be responsible for storing, maintaining, or watching any items left at the festival area.
- 13. CANCELLATION:**
Please notify us as soon as possible if you have signed up to participate but will be unable to attend the 2024 Rising Sun Summer Fest event. Failure to do so may prevent a vendor from being allowed to participate in future events. Entry fees will not be refunded after May 8, 2024.

14. SOUVENIR ITEMS:

Souvenir items identifying Rising Sun Summer Fest, and or any performers at the event will not be allowed for sale by any vendor.

15. BOOTH AGREEMENT:

Applications will be accepted on a first-come basis. The Rising Sun Summer Fest committee does not supply tables, extension cords, etc. It is the applicant's responsibility to read and understand all regulations as outlined in this agreement. The Summer Fest event is not responsible for accidents, damage, loss or injury of any kind. Business activity must be conducted in your assigned space only.

ABSOLUTELY NO ILLEGAL ITEMS, OBSCENE MATERIALS, DRUGS, DRUG USE PARAPHERNALIA, ALCOHOLIC BEVERAGES, SNAPPERS, SWITCHBLADES, GUNS, AMMUNITION, STINK BOMBS, FIREWORKS, CANS OF HAIR COLOR SPRAY, SILLY STRING. ANY OTHER ITEMS THE RISING SUN SUMMER FEST COMMITTEE MAY DEEM INAPPROPRIATE WILL NOT BE ALLOWED AND WILL BE ASKED TO BE REMOVED. THE SUMMER FEST COMMITTEE HAS SOLE AND ABSOLUTE CONTROL OF ITEMS OR WARES OFFERED FOR SALE AT THE FESTIVAL. NO FOOD OR ALCOHOLIC BEVERAGES ARE TO BE SOLD OUTSIDE OF DESIGNATED AREAS.

Trading or selling of contracted booth space is strictly forbidden. Exhibitors agree that the SUMMER FEST committee may revoke this agreement at any time, and for any reason without any financial restitution to the vendor.

THIS VENDOR AGREEMENT IS NON TRANSFERABLE.

Mail completed applications/contract/waivers to:

Ohio County Tourism
PO Box 112
Rising Sun, IN 47040
ATTN: 2024 SUMMER FEST

Entries can be dropped off at the Visitors Center (217 N. High Street) in Rising Sun during normal business hours. (Tues-Fri. 10am-4:30pm)

For questions or for more information, contact Ohio County Tourism at (812) 438-4933 or e-mail kendal@enjoyrisingsun.com.

Additional information on the 2024 RISING SUN SUMMER FEST can be found on the Rising Sun's/Ohio County Tourism Facebook page and the enjoyrisingsun.com website as it becomes available.

The Ohio County Tourism, Inc., and/or the City of Rising Sun is not responsible for accidents, thefts, injuries or any other kinds of damages caused by participating and/or attending the 2024 RISING SUN SUMMER FEST.

2024 RISING SUN SUMMER FEST Vendor Application-Rising Sun, IN

Saturday, June 8, 2024 – 4:00-10:00 p.m.

Art, Crafts, Information, Non-Profit, and Commercial Food Vendors

No space will be held until this form/waiver and payment is required. **Generator-operated food trucks only for this event. Fee is \$25 Arts/crafts/info vendors and \$100 for food vendors.**

PLEASE PRINT OR TYPE:

Name: _____

Business Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: (____) _____ Email: _____

TYPE OF BOOTH: ☐ Arts & Crafts ☐ Commercial ☐ Not for Profit/Information ☐ Food

FOOD TRUCKS/TRAILERS Note Size: (Length/wide) of truck/trailer

FOOD TRUCKS ARE GENERATOR ONLY

Please describe the items you will be selling or distributing:

Please return this application/payment to the Ohio County Tourism Visitors Center at 217 N. High Street in downtown Rising Sun by Friday, May 24, 2024 at 4:30 p.m. Applications can be mailed to: Ohio County Tourism, PO Box 112, Rising Sun, IN 47040 or e-mailed to kendal@enjoyrisingsun.com. Attn: SUMMER FEST. Postmark **does not** apply. **An application is NOT complete until payment is received.**

I HAVE READ AND UNDERSTAND THE GENERAL BOOTH RULES POLICY FOR THE 2024 RISING SUN SUMMER FEST AND AGREE TO ABIDE BY RULES DESCRIBED THEREIN. I FURTHERMORE RELEASE OHIO COUNTY TOURISM AND THE CITY OF RISING SUN, INCLUDING THEIR DIRECTORS OFFICERS, MEMBERS, AGENTS, VOLUNTEERS AND EMPLOYEES, FROM ALL CLAIMS, DEMANDS, LOSS, DAMAGE OR EXPENSE, INCLUDING THOSE PERSONAL OR BODILY INJURIES OR PROPERTY DAMAGES ARISING OUT OF OR IN CONNECTION WITH VENDOR SPACE BY THE APPLICANT DURING RISING SUN SUMMER FEST EVENT ON SATURDAY, JUNE 8, 2024. I UNDERSTAND THAT IF I AM UNABLE TO ATTEND THIS EVENT I WILL CONTACT THE EVENT COMMITTEE AND WITHDRAW MY APPLICATION.

Applicant's Signature _____

Date _____

Mail completed application with Ohio County Tourism, Inc. waiver to:

Ohio County Tourism, PO Box 112, Rising Sun, IN 47040 or the Visitors Center, 217 N. High Street

Contact Information: Kendal Miller; Ohio County Tourism

Phone: (812) 438-4933 Fax: (812) 438-4932 E-mail: kendal@enjoyrisingsun.com

This is a family festival. No alcohol is sold by the festival or its vendors. No clothing, posters, or other printed products that contain suggestive images are permitted. No tobacco products or imitations of tobacco products (i.e. candy cigarettes) are allowed. 2024 RISING SUN SUMMER FEST Committee members reserve the right to exclude items that they deem to be offensive in nature. The committee reserves the right to have a vendor removed for noncompliance. If there is a concern over items to be displayed and/or sold, please contact Kendal Miller at (812) 438-4933 or kendal@enjoyrisingsun.com.

Ohio County Tourism, Inc.
PO Box 112 – 217 N. High Street – Rising Sun, IN 47040
(812) 438-4933 – enjoyrisingsun.com

2022 RISING SUN SUMMER FEST-June 8, 2024; 4-10 p.m.
(Must be returned with completed application.)

1. _____, its heirs or assigns, shall protect, indemnify, hold harmless and defend the Ohio County Tourism, Inc., its heirs or assigns, from and against any and all loss, cost, damage, expense, demand, claim, suit or other liability, included but not limited to, reasonable attorney fees because of bodily injury, including death at any time resulting therefrom, or property damage which results from the acts of _____, its employees, agents or contractors, while participating in the RISING SUN SUMMER FEST event on the real property owned by Rising Sun Main Street, Inc., and /or the City of Rising Sun, Indiana.
- _____ shall not cause damage to the real property owned by Rising Sun Main Street, Inc. and the City of Rising Sun, Indiana, its heirs or assigns, against any damage to the real property owned by Rising Sun Main Street, Inc. and/or the City of Rising Sun, Indiana caused by _____, its employees, agents or contractors.
2. The "Ohio County Tourism, Inc." means Rising Sun/Ohio County Tourism or Ohio County Tourism, all of its past and present officers, directors, employees, board members, trustees, parent entities, agents, members, affiliates, insurers, and all employee benefit plans (and any fiduciary of such plans) sponsored by such entities, and each such entity's subsidiaries, predecessors, successors, and assigns, and all other entities, persons, firms, or corporations liable or who might be claimed to be liable.

2024 RISING SUN SUMMER FEST Participant

Ohio County Tourism, Inc.

Signature

Signature

Printed Name

Printed Name

Title

Title

Date

Date